



**POLICE & CRIME
COMMISSIONER**
for Leicester,
Leicestershire & Rutland

Our ref: FOI 0011/24

Date: 23 May 2024

Name:

Email:

Dear

Freedom of Information Act 2000

I write further to your freedom of information request received on. I note you seek access to the following information:

Spend on Office supplies and associated products for the below financial years.

1st April 2022 – 31st March 2023

1st April 2023 – 31st March 2024

Start date & duration of Contract?

Is there an extension clause in the contract and, if so, the duration of the extension?

Has a decision been made yet on whether the contract is to be either extended or renewed?

Who is the senior officer (outside of procurement) responsible for the contract?

Name of Incumbent Supplier?

How long have you traded with them?

If you publish your register of contracts and purchasing, can you please provide a website link.

In addition, can you confirm if you have a contract in place for Tail End Spend.

Your request for information has now been considered and the response can be found below:

Spend on Office supplies and associated products for the below financial years.

The spend for OPCC is as follows.

2022/23		2023/24	
Row Labels	Sum of Amount	Row Labels	Sum of Amount
Admin Equipment	45	Admin Equipment	284
Computer Materials	1,213	Computer Materials	651
Hardware - Purchase	1,274	Hardware - Purchase	166
Other Operational Equipment	98	Other Operational Equipment	4



Photocopiers	449	Photocopiers	68
Stationery	2,258	Stationery	979
Grand Total	5,337	Grand Total	2,152

The grand total includes purchases made through Argos, Amazon, Currys and Specialist Computer Centres on an ad hoc basis.

Name of Supplier	Start date of contract	End date of contract	Extension Clause	Date of renewal of contract
ACS Business Supplies Ltd	01 January 2022	31 December 2024.	Yes, one year.	October 2024
Konica Minolta Business Solutions (UK) Ltd	01/07/2022	30/06/2026	No	02/01/2026

Who is the senior officer (outside of procurement) responsible for the contract?

Kira Hughes, Chief Finance Officer

If you publish your register of contracts and purchasing, can you please provide a website link.

<https://sell2.in-tend.co.uk/blpd/contracts>

In addition, can you confirm if you have a contract in place for Tail End Spend.

There is no contract for Tail End spend.

The Office of the Police and Crime Commissioner provides you the right to ask for a re-examination of your request under its review procedure. Letters should be addressed to Data Protection Officer at the above address or emailed to OPCC@leics.police.uk. If you decide to request such a review and having followed the Police and Crime Commissioner's full process you are still dissatisfied, then you have the right to direct your comments to the Information Commissioner who will give it consideration.

Yours sincerely,

Office of the Police and Crime Commissioner

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