

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE *DECISION RECORD*

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date: 7.10.14
Officers present: HELEN KING, CFO.

Received in OPCC Date: 23/9/14

OPCC Ref: EXE 0012 | 14

Title: Replacement Finance System

Summary of Issue:

The finance system (often referred to as the 'general ledger') is critical to the delivery of sound financial management for the OPCC and Force.

The current finance system, Sage Line 500, was implemented in 1996. In September 2013 the current version of the software (version 5.5) moved into 'extended support'. This effectively means that there is a reduced level of support in the event of serious system problems and the software will come to its 'end-of-life' by September 2015. This is registered on the Force's risk register.

Options for business support transformation on a regional level were considered during the course of 2013; however the benefits to Leicestershire were limited.

Following this, options for the replacement of the Financial Management system within our local environment were evaluated and a tendering process was undertaken which compared a new version of the Force's existing system with an alternative, Agresso, as provided by Unit 4. The conclusion of that process found that Agresso was the preferred solution, resulting in an outline business case being submitted and approved at the Change Board on 21st August 2014.

The business case presented three options - (1) do nothing, (2) upgrade the existing Sage system to the latest version or (3) implement the Agresso system from Unit 4. The business case developed the need to consider collaboration across Force-boundaries and identified the synergy that could be achieved with Derbyshire Police if the same financial management system was used. As the two Forces already collaborate on both HR and Payroll solutions, implementing Agresso presents a sound, logical progression. In addition to the benefits to collaboration that a shared solution would provide, the outline business case also identified the potential to reduce overall cost compared with going alone with a system implementation.

Recommendation(s) presented:

That the Police & Crime Commissioner:

- supports the decision taken by the Change Board to implement the Agresso finance system which will be hosted by Derbyshire Police.
- approves the allocation of resources within the OPCC Capital Programme to meet the costs of implementation of £393k together with an additional annual revenue budget of £50k (licensing, support and maintenance).
- supports the 'direction of travel' with regard to closer collaboration with both Derbyshire Police and the other police service users of Agresso.

Key discussion points

This was discussed with the PCC on the 19/8/14 and support given to replace the system in line with the decision record prior to discussion at the Change Board on the 21/8/14.

OFFICE OF PCC APPROVAL

Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature:



Title: Chief Finance Officer

Name: Helen King

Date: 26/9/14

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

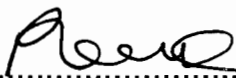
It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish the contents of the report proposing this course of action prepared by either of the senior post holders in the Office of the Police and Crime Commissioner for Leicestershire (i.e. either the Chief Executive or Chief Finance Officer) : **Yes**

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation):

Not Applicable

Signature: 
Monitoring Officer

Name: **PAUL STOCK** Date: **7/10/14**

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

APPROVED / ~~NOT APPROVED~~

Signature: 
Sir Clive Loader

Date: **7/10/14**