

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE **DECISION RECORD**

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date: 27th November 2019

Officers present: Paul Dawkins, CFO

Received in OPCC Date:

OPCC Ref: Ex 20024/19.

Title: Amenities refurbishment and other office moves

Summary of Issue:

Amenities Block Refurbishment

Capital budget of £300k has been allocated within the 2020/21 capital programme to refurbish the office space in the amenities building.

The amenities building has traditionally been used as 'swing' space for office moves, allowing teams to temporarily move out of existing office space whilst work is completed. A number of moves are required to enable improved working conditions and improved collaboration for several teams including IT, SSD, Change, Planners and Victim First.

To facilitate an earlier programme of work and accommodate all the required moves the refurbishment of the amenities office space needs to be started and finished earlier. The intention being to start this work in January 2020 and conclude in April/ May 2020. The Amenities Block was scheduled for Quarter 1 of 2020/21.

The request is to bring forward the commencement of the work of the amenities and £100k allocated from the Capital Funding. £200k slippage has been identified in 2019/20 on Keyham Lane Refurbishment so bringing forward the work would not increase the overall capital cost of the scheme.

Other Office Moves

To refurbish space for planners and victim first a budget of £60,000 is required (£10,000 for furniture for new classroom and £50,000 for refurbishment and electrical work in existing change team office). There is no allocated budget at present, so to fund the work a budget will need to be identified.

This can be funded through identified estates capital underspends of £165k

Recommendation(s) presented:

Bring forward the Amenities block refurbishment from capital spend allocated in 2020/21 to 2019/20 using funds from the slippage of Keyham Lane.

Support the planned office moves required for planners and victim first, utilising £60k of the £165k Estates Capital budget underspend for 2019/20.

Key discussion points

It was resolved that:

OFFICE OF PCC APPROVAL

Chief Executive or Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature: 

Name:

Y. MANNING

Date:

28/11/19

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish the contents of the report proposing this course of action prepared by either of the senior post holders in the Office of the Police and Crime Commissioner for Leicestershire (i.e. either the Chief Executive or Chief Finance Officer) : **Yes**

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation): None

Signature: 

Name:

PAUL HINDS

Date:

28/11/19

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my

decision in regard of this matter is:

Supported

Signature

W. B. Saul,

Date: 29. 11. 9.