

# POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE **DECISION RECORD**

To be completed in cases where a decision is required

## DECISION OF POLICE AND CRIME COMMISSIONER

Date: 12<sup>th</sup> May 2022

Received in OPCC Date:

OPCC Ref: EXE0013-22

Title: CONT0128 Vehicle Body Repair Framework

### Summary of Issue:

The current vehicle body repair framework expires 31<sup>st</sup> July 2022, we advertised a new framework (three year plus two optional extensions of one year) and received four responses. One tender was disqualified and we are recommending to award a place on the framework to the remaining three tenderers.

### Background

The current vehicle body repair framework expires 31<sup>st</sup> July 2022.

The framework provides a vehicle damage repair service on a non-exclusive basis for all vehicles leased to Leicestershire Police, the property of, or in the custody or control of the Force. Vehicle damage repairs shall include all inspection, adjustment, restoration and replacement of assemblies and components used to construct a complete vehicle. It also includes parts.

### Tender Process

It was agreed to publish an open tender advertised on Contracts Finder and Find a Tender Service (*OJEU replacement*) for a framework with at most four companies. The notice reference number is Procurement reference 20220321103206-30501.

We received tenders from four providers in total.

The tenders were evaluated and assessed as acceptable, except for one tenderer, who didn't meet the mandatory vetting and location criteria. Further evaluation wasn't required as we hadn't exceeded our maximum framework companies.

From Leicestershire Police, a Transport Unit Workshop Controller and a Transport Unit Workshop Co-ordinator visited the tenderers' sites and assessed them as acceptable, based on the requirements, tender criteria and their responses, especially around the mandatory security criteria.

### Recommendation(s) presented:

We are looking to award Fix Auto Leicester, M&E Accident Repair Centre Ltd and Paynes Garages Ltd a place onto the Vehicle Body Repair framework for an overall maximum value of £1,500,000 for the life of the contract.

**Key discussion points**

The current framework is expiring on 31<sup>st</sup> July and a public procurement open tender was published. There were four responses and we are looking to award a place on the framework for the remaining three tenderers.

**It was resolved that:**

We award a place on the current vehicle body repair framework to Fix Auto Leicester, M&E Accident Repair Centre Ltd and Paynes Garages Ltd. The framework will be from 1<sup>st</sup> August 2022 for three years to 31<sup>st</sup> July 2025 with two optional extensions of one year to 31<sup>st</sup> July 2027. The overall maximum value is £1,500,000.

**OFFICE OF PCC APPROVAL**

**Chief Executive or Chief Finance Officer:**

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature:



Name: Kira Hughes

Date: 24/05/2022

**Publication Scheme**

**Decision of Monitoring Officer:**

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish the contents of the report proposing this course of action prepared by either of the senior post holders in the Office of the Police and Crime Commissioner for Leicestershire (i.e. either the Chief Executive or Chief Finance Officer) : **Yes**

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation): None

Signature:



Name: Elizabeth Starr

Date: 7/6/22

**Police and Crime Commissioner for Leicestershire**

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:



Approved

Signature

Date:

8-6-22

