

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE *DECISION RECORD*

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date: 30th January 2022

Received in OPCC Date:

OPCC Ref: EXE0003-23

Title: Microsoft Licence Renewal

Summary of Issue:

The current agreement for Microsoft Licences expires 28th February this year and we have issued a further competition using the Crown Commercial Service RM6068 Technology Products framework – Lot 3 Software Suppliers. Insight Direct offered the lowest price for a three-year agreement and we are seeking a contract under seal be signed with Insight Direct for a price of £4,584,337.27

Background

IT requires the renewal of the Microsoft licences from 1st March 2023 for three years until 28th February 2026 and it was agreed to publish a further competition using the Crown Commercial Service RM6068 Technology Products framework, software suppliers with a price weighting of 100%

Tender Process

We received responses from five companies on the framework including Insight Direct (UK) Ltd, who were the lowest compliant bid.

Recommendation(s) presented:

We contract the Microsoft licences opportunity with Insight Direct for a price of £4,584,337.27 covering 3 years from 1st March 2023 to 28th February 2026

Key discussion points

The procurement complies with the public procurement regulations and the Force's policies and procedures. The contract meets the Force's requirements and is value for money.

It was resolved that:

The Police & Crime Commissioner signs the contract and adds his seal.

OFFICE OF PCC APPROVAL

Chief Executive or Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature:

Name: Kira Hughes

Date: 01/02/2023

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation): None

Signature:

Name: Elizabeth Starr

Date: 01/02/2023

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

Approved

**Signature
Rani Mahal**

Date:01/02/23