

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE *DECISION RECORD*

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date: 03/05/23

Received in OPCC Date:

OPCC Ref: EXE0018-23

Title: Regional Digital Interview Recording (DIR) contract

Summary of Issue:

The regional contract expires on 27th July 2023 and a new contract is required for the region. However, Leicestershire are going to start to charge forces for the hosting service that is being provided. There is no intention to 'back-date' this, but forces will be charged going forwards. The costings are being worked out by IT and we will be confirmed to the forces once they are defined

The proposal is to make a direct award using the Durham DIR Framework for a 2-year contract with three optional extensions of 1 year as this will provide a continuation of the existing equipment. 03/04/23

Due to the uncertainty surrounding software support after the initial two-year period, a decision will be made nearer the time in relation to additional funds to pay for the professional services accompanied any upgrade work.

This has been approved by Paul Dawkins, Assistant Chief Officer (Finance & Resources) and I am requesting that the Police Commissioner signs and seals the new contract

Background

Currently the East Midlands Regional (EMR) Police Forces (Derbyshire, Leicestershire, Northamptonshire and Nottinghamshire) utilises the EvidenceWorks IRS solution with the Desktop Client for interview review, transcription and management. The contract was with Capita, however it has been novated to SSS Public Safety Ltd. The regional contract (CON933) is £154,023 for three years, expiring on 27th July 2023.

Tender Process

This is a direct award using the Durham Constabulary Digital Interview Equipment framework. The price has increased by 12% for the 1st year and by inflation after that. There is also an additional DEMS integration requirement, which will increase annually by inflation.

Recommendation(s) presented:

I recommend that we award the Digital Interview Recording contract to SSS Public Safety for a price of £287,770 plus inflation (including the optional extensions).

Key discussion points

The procurement complies with the public procurement regulations and the Force's policies and procedures. The contract meets the Force's requirements and is value for money.

It was resolved that:

The Police & Crime Commissioner signs the contract and adds his seal.

OFFICE OF PCC APPROVAL

Chief Executive or Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature:

Name: Kira Hughes

Date: 4/5/23

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation): None

Signature:

Name: Andrew Champness

Date: 3/5/23

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

Approved

Signature

Date:5/5/23

Rani Mahal