

# POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE *DECISION RECORD*

To be completed in cases where a decision is required

## DECISION OF POLICE AND CRIME COMMISSIONER

Date:8/3/2024

Officers present:

Received in OPCC Date:8/3/2024

OPCC Ref:EXE0010-24

Title: New Agreement – Catch 22 (Victim First)

### Summary of Issue:

The contract for the Victim First Project which gives assistance to victims of crime has recently been re-tendered with the successful contractor being Catch 22, who are also the current contractors. As such it will be necessary to renew the internal lease agreement in respect of their occupation of room G-152, Admin 1 Block at Force HQ. Accordingly, terms have been provisionally agreed whereby it is proposed that Catch 22 enter into a three year lease commencing on the 1<sup>st</sup> April 2024 at an annual rent of £9,000 with an option for a further two years running consecutively, at the same rent, which would take their occupation up to the 31<sup>st</sup> March 2029. It has further been provisionally agreed that Victim First will move to an alternative police location, should a restructuring of the project be required by the PCC. The other terms of the agreement remain the same as in the current agreement.

### Recommendations presented:

It is recommended that the provisionally agreed terms, as outlined above, for a renewal of the current agreement with Catch 22 are approved.

### Key discussion points at meeting

### It was resolved that :

**OFFICE OF PCC APPROVAL**

**Chief Executive or Chief Finance Officer:**

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

**Signature**

**Name**            **Kira Hughes**

**Date** **12/3/2024**

**Publication Scheme**

**Decision of Monitoring Officer:**

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that :

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : Yes

It is appropriate to publish the contents of the assessment of the decision by either of the senior post holders in the Office of the Police and Crime Commissioner for Leicestershire (i.e. either the Chief Executive or Chief Finance Officer) :  
No

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : Yes

**Reasons for any non Publication (referencing appropriate legislation):**

**Signature**

**Name**            **Claire Trewartha**

**Date** **14/3/2024**

**Police and Crime Commissioner for Leicestershire**

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

**Supported**

**Signature**

**Date: 17/3/2024**