

# Decision Record Template



**POLICE & CRIME  
COMMISSIONER**  
for Leicester,  
Leicestershire & Rutland  
Your Communities - Your Commissioner

Date of Decision: 11/09/2024

Lead Officer: Rob Atkinson and Jim Bates

Decision Record URN: EXE0025-24.

Title: **CONT0307 Vehicle Hire contract.**

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## Decision summary:

The current vehicle hire contract with Enterprise expires 31st March 2024, with an annual value of £100,000. It was agreed to publish a further competition using the Crown Commercial Service (CCS) RM6265 Vehicle Hire Solutions framework, Lot 1: Hire of Vehicles up to 3.5T.

Procurement received three tenders. However, only one compliant tender, from Scot Group t/a Thrifty. Procurement, with the approval of Assistant Chief Officer (Finance & Resources), are asking the Police Commissioner to sign the contract and add his seal.

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## Decision Sought:

To be completed by Lead Officer

We are asking the Police Commissioner to sign the Vehicle Hire contract with Scot Group & add his seal.

Note: If a request for a decision is from the Force, this section needs to show the decision-making process within the force, highlighting clear advice and clear recommendations and showing the support of the Chief Constable and/or Chief Officer Team.

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## **Supporting information**

### **1) Background information**

The current vehicle hire contract with Enterprise expires 31st March 2024, with an annual value of £100,000. It was agreed to publish a further competition using the Crown Commercial Service (CCS) RM6265 Vehicle Hire Solutions framework, Lot 1: Hire of Vehicles up to 3.5T.

Procurement received three tenders, however only the tender from Scot Group was compliant. Therefore, Scot Group t/a Thrifty, have been awarded the contract.

### **2) Detail of additional information attached.**

The approved recommendation has been attached.

### **3) Expected benefits.**

There are no additional benefits as it's business as usual.

### **4) Impact of not approving the application**

Leicestershire Police will be hiring vehicles not covered by a contract and the PCC will be breaching procurement regulations.

### **5) Financial implications (including any cost savings)**

The prices have increased and there are no savings.

### **6) Consultations** (Details of any consultations that have been carried out or reason as to why no consultations has taken place):

The CCS would have conducted supplier engagement.

### **7) Collaboration** (is there an opportunity to collaborate with partners)

The vehicle hire market is dependent on vehicle hire branches in the area, so collaboration, above the CCS framework, isn't practical.

### **8) Equality, Diversity & Human Rights implications**

Not appropriate

### **9) Legal comments**

Legal matters is covered by CCS.

### **10) Publication**

**To be completed**

It is appropriate to publish this record of decision made by the Police and Crime Police and Crime Commissioner: Yes

It is appropriate to publish the contents of the supporting papers:  
No

It is appropriate to publish details of the decision by the Police and Crime Police and Crime Commissioner for Leicestershire: Yes

**Reasons for any non-Publication (referencing appropriate legislation):**

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Unless the information provided is covered by an exemption and stated to be either confidential or partly confidential, the information contained in the form will be published on the OPCC website.

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**Chief Finance Officer:**

**Comments:** Approved

I have been consulted about the proposal and confirm that financial advice has been taken into account in the preparation of this report and assurances sought have been outlined within the report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Police and Crime Commissioner for Leicester, Leicestershire and Rutland.

**Signature:**

**Name:** Kira Knott

**Date:**13/09/2024

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**Chief Executive and Monitoring Officer:**

**Comments:** Approved

I have been consulted about the proposal and confirm that legal and equalities advice have been taken into account in the preparation of this report and assurances sought have been outlined in this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Police and Crime Commissioner for Leicester, Leicestershire and Rutland.

**Signature**

**Name** Claire Trewartha

**Date** 13/9/2024

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**Police and Crime Police and Crime Commissioner for Leicestershire:**

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

**Approved**

I confirm that my register of interests' declaration is up to date and that none of my interests preclude me from making this decision.

**Signature: Rupert Matthews**

**Date:14/10/2024**

**Name of Police and Crime Commissioner:**