

Decision Record Template



Date of Decision: 11/09/2024

Lead Officer: Richard Ward/ Jim Bates

Decision Record URN: EXE0026-24.

Title: **CONT0369 Crime Scene Consumables contract.**

Decision summary:

The current Crime Scenes Consumables contract (CON986) with WA Products t/a Scenesafe, expires 30th September. Bluelight Commercial (BLC) have a new Crime Scenes Consumables framework we can use. The framework is from 1st October 2024 to 30th September 2028, is made up of ten lots and all the lots have been awarded to WA Products (UK) Limited t/a SceneSafe.

Procurement are recommending that we award the Crime Scenes Consumables opportunity to WA Products (UK) Limited t/a SceneSafe, for an estimated value of £640,000 over the four years. This has been approved by Assistant Chief Officer (Finance & Resources) and we are asking the Police Commissioner to sign the contract & add his seal.

Decision Sought:

To be completed by Lead Officer

We are asking the Police Commissioner to sign the Crime Scene Consumables contract with WA Products & add his seal.

Note: If a request for a decision is from the Force, this section needs to show the decision-making process within the force, highlighting clear advice and clear recommendations and showing the support of the Chief Constable and/or Chief Officer Team.

Supporting information

1) Background information

The current Crime Scenes Consumables contract with WA Products t/a Scenesafe, expires 30th September.

BLC conducted early market engagement June 2023 and issued an open tender on March 2024. They awarded the framework to WAS Products as the sole supplier.

The pricing is fixed for two years. The pricing for DNA Sampling Kits does not go live until 3rd February 2025 when the current contract expires. All other pricing is live from 1st October 2024

2) Detail of additional information attached.

Please see the attached approved recommendation.

3) Expected benefits.

There are no additional benefits as it's business as usual.

4) Impact of not approving the application

Leicestershire Police will be buying Forensics products not covered by a contract and the PCC will be breaching procurement regulations.

5) Financial implications (including any cost savings)

There are no savings as prices have increased by approximately 6.5% for the 1st two years of the contract.

6) Consultations (Details of any consultations that have been carried out or reason as to why no consultations has taken place):

BLC have led this procurement and did include early supplier engagement.

7) Collaboration (is there an opportunity to collaborate with partners)

The framework is available to all Police Forces.

8) Equality, Diversity & Human Rights implications

Not applicable.

9) Legal comments

Not required as this has been covered by BLC.

10) Publication

To be completed

It is appropriate to publish this record of decision made by the Police and Crime Police and Crime Commissioner: Yes

It is appropriate to publish the contents of the supporting papers:
No

It is appropriate to publish details of the decision by the Police and Crime Police and Crime Commissioner for Leicestershire: Yes

Reasons for any non-Publication (referencing appropriate legislation):

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Unless the information provided is covered by an exemption and stated to be either confidential or partly confidential, the information contained in the form will be published on the OPCC website.

Chief Finance Officer:

Comments: Approved

I have been consulted about the proposal and confirm that financial advice has been taken into account in the preparation of this report and assurances sought have been outlined within the report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Police and Crime Commissioner for Leicester, Leicestershire and Rutland.

Signature:

Name: Kira Knott

Date: 13/09/2024

Chief Executive and Monitoring Officer:

Comments: Click here to enter text

I have been consulted about the proposal and confirm that legal and equalities advice have been taken into account in the preparation of this report and assurances sought have been outlined in this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Police and Crime Commissioner for Leicester, Leicestershire and Rutland.

Signature

Name Claire Trewartha

Date 13/9/2024

Police and Crime Police and Crime Commissioner for Leicestershire:

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

Approved

I confirm that my register of interests' declaration is up to date and that none of my interests preclude me from making this decision.

Signature: Rupert Matthews

Date:14/10/2024

Name of Police and Crime Commissioner: