

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE

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ETHICS, INTEGRITY AND COMPLAINTS COMMITTEE

Report of	POLICE AND CRIME COMMISSIONER
Subject	SCHEDULE OF MEETING DATES
Date	FRIDAY 25 SEPTEMBER 2015 – 2.00 P.M.
Author	ANGELA PERRY HEAD OF GOVERNANCE AND ASSURANCE

Purpose of Report

1. The purpose of this report is for members' approval of a schedule of meeting dates for the Committee.

Recommendation

2. It is recommended that the Committee approve a schedule of meeting dates.

Future Meetings

3. Formal meetings of the Committee will take place on a quarterly basis. It is proposed that dates for formal meetings are also utilised to incorporate training sessions for members or where appropriate, further scrutiny work i.e. dip sampling of complaints. This would require a commitment from members to attend the whole day however this may assist with dairy management. Members' views are sought on whether two half days attendance would be preferred.
4. As the inaugural meeting of the Committee is taking place on a Friday future meetings have been identified on dates that fall on the same day of the week in the hope that this may be most suitable to members, however members will need to indicate at the meeting which day of the week is the most suitable and dates will be identified to accommodate this.
5. If a full day is acceptable to members the format of the day would be as follows:-

Training/Scrutiny

9.30 – 1.00 p.m.

Lunch

1.00 – 1.45 p.m.

Formal Meeting

2.00 p.m.

6. A proposed programme of dates of future meetings is as follows:-

2015

- Friday 4 December 2015

2016

- Friday 18 March 2016
(*Good Friday falls on 25 March*)
- Friday 24 June 2016
- Friday 23 September 2016
- Friday 16 December 2016

2017

- Friday 24 March 2017
(*Good Friday falls on 14 April*)
- Friday 23 June 2017
- Friday 22 September 2017
- Friday 15 December 2017

7. It is proposed that the June meeting date include an agenda item in relation to the Chairman's Annual Report into the work of the Committee during the previous 12 months up to 31 March.
8. Members are asked to have their diaries with them at the meeting so final dates can be agreed.

Implications

Financial :	None.
Legal :	None.
Equality Impact Assessment :	None. Dates will be amended to cover religious festivals and faith commitments.
Risks and Impact :	A schedule of dates is required to forward plan the work of the Committee.
Link to Police and Crime Plan :	Proposal is in line with the Nolan Principles and Code of Ethics.
Communications :	Communications will be planned around the work of the Committee.

List of Appendices

None.

Background Papers

None.

Person to Contact

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