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| POLICE & CRIME COMMISSIONER FOR LEICESTERSHIRE**PAPER MARKED**D |
| JOINT AUDIT, RISK & ASSURANCE PANEL |

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| Report of | OFFICE OF POLICE AND CRIME COMMISSIONER  |
| Subject | TERMS OF REFERENCE  |
| Date | WEDNESDAY 18TH MAY 2016 – 2:30 P.M.  |
| Author  | HELEN KING, CHIEF FINANCE OFFICER OPCC |

### Purpose of Report

1. In line with the JARAP annual plan, this report updates the JARAP Terms of Reference review, previously updated in December 2015.

**Recommendation**

2. The Panel are recommended to discuss the minor additions to the revised Terms of Reference in the context of work being undertaken on the proposed Strategic Alliance which may impact on the JARAP Terms of Reference later in the year.

**Terms of Reference – Minor Additions for Consideration**

1. Work continues on the preparation of a full business case for a proposed Strategic Alliance which will include considerations of the Corporate Governance Framework and other governance arrangements. Work on the proposed Strategic Alliance is tabled elsewhere on the Agenda.
2. This, together with the appointment of a new Police and Crime Commissioner due to commence in role on the 12/5/16, ensures that only minor amendments are proposed at this stage to the Terms of Reference to reflect both the increased collaboration arrangements and to align arrangements with the Ethics Committee as follows (highlighted in green on the Attached Terms of Reference):

**Paragraph 11.2**

A protocol between the JARAP and the Ethics Committee is being developed and annual meetings will take place between the Ethics Chair and the lead member for the JARAP to share forward plans and update on key areas of work to minimise duplication and maximise assurances.

**Paragraph 11.3**

A lead member has been appointed to consider collaboration developments in more depth and they, together with information from the Chair in respect of regional meetings will update the JARAP on regional and collaboration arrangements as deemed appropriate.

1. The Terms of Reference will be considered and updated as appropriate during the year as the new PCC takes up his role and work on the proposed Strategic Alliance is progressed.

**Implications**

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| Financial: | There are no financial implications associated with this report. |
| Legal:  | There are no legal implications associated with this report. |
| Equality Impact Assessment:  | There are no equality issues associated with this report. |
| Risks and Impact: | The impact of managing Risk is covered within the Terms of Reference of the JARAP. |
| Link to Police and Crime Plan: | The JARAP provides assurance on the work of the PCC and the Force which align to the plan. |

**List of Appendices**

Appendix A: JARAP Terms of Reference

**Background Papers**

None.

**Person to Contact**

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