

JARAP WORKPLAN

JARAP Work Programme

	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00
	01 August 2024	31 October 2024	05/02/2025 re-arranged to 13/02/2025 via MS Teams	14 May 2025	27 August 2025	24 November 2025	09 February 2026
<b>Members' Pre-Meeting 08:15 - 09:00 / 12:15 - 13:00</b>							
<b>Targeted Briefing 09:00 - 10:00 / 13:00 - 14:00</b>							
<b>BRIEFING</b>	Update on HR Tool Kit (ACO Kelly) - Postponed until May 25 - Transformation and Sustainability work (ACO Paul)	OPCC/VRN & Force Partnership Landscape briefing	Transport Strategy (electric/fleet) Agreed on 17/4/24	Update on HR Tool Kit (ACO Kelly) - rearranged from August 2024 meeting	Job Evaluation - Effectiveness 12 months on Agreed on 17/4/24	Counter Fraud Update - Agreed on 1/8/2024	
<b>Public Meeting Commences 10:00 / 14:00</b>							
<b>STANDARD AGENDA ITEMS</b>	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)
	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)
	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)
	External Audit Progress Update (EY) & (GT)	External Audit Progress Update (EY)	External Audit Progress Update (EY)	External Audit Progress Update (EY)	External Audit Progress Update (EY)	External Audit Progress Update (EY)	External Audit Progress Update (EY)
	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)
	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)
	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)
				Fraud and Corruption (DCC)			
<b>OTHER AGENDA ITEMS</b>	Annual Governance Statement (OPCC and Force CFO's)	External Audit - Annual Audit Letter for the Year Ended 31 March 2023 (FY)	Transport Strategy (DCC)- Pre-briefing	Internal Audit Plan (Mazars) 2024-25	Annual Governance Statement (OPCC and Force CFO's)	External Audit - Annual Audit Letter for the Year Ended 31 March 2023 (FY)	Annual Effectiveness Review (OPCC - CFO)
	Statement of Accounts (OPCC and Force CFO's)	Annual Report of JARAP (Chairman)	Corporate Governance Framework (OPCC CEO) to be moved to a future date	External Audit Plan 2023 - 24 (EY)	Statement of Accounts (OPCC and Force CFO's)	Annual Report of JARAP (Chairman)	JARAP Terms of Reference Annual Review (OPCC - CFO)
	Force Management Statement and Force Planning Cycle (DCC)			Update on Progress against the Victim Code of Practice (DCC)	Force Management Statement and Force Planning Cycle (DCC)		Transport Strategy (DCC)
	OPCC Risk Action Plan Update			Force Meetings 2024 (DCC)	OPCC Risk Action Plan Update		Corporate Governance Framework (OPCC CEO)
				Annual Collaboration Update (DCC)	2022/23 external Audit Report		
				JARAP Terms of Reference Annual Review (OPCC - CFO)- Moved from 13th Feb Meeting			
				Annual Effectiveness Review (OPCC - CFO)			
<b>IDEAS SECTION</b>							
<b>Areas for internal Audit</b>							
<b>Agenda Items</b>	Membership of JARAP						
	OPCC Risk Register: OPCC040: Wider sustainability of the Violence Reduction Network - Ms Hughes explained it might be useful for next financial year to relook at contract management and commissioning again, to look at progress and transition						
	Med term financial position A member would like details of the mandatory CPD of P.C.s and PCSOs, how much weight is placed on use of force/authority and E&D, H&S etc. Also the % of mandatory training achieved. This will be within the training, learning and development briefing please.						
<b>Briefings</b>	operationalising the PCP and the Rich picture						
	learn more about the 20k extra officers promised						
	COVID impact						
	<b>Health and Safety – Satisfactory Assurance September 2022</b> 4.4 H&S risk assessments Dip sampling of data to be added to the ideas log included within the workplan						
	<b>Counter Fraud – Limited Assurance</b> 4.1 Lack of Awareness of the Anti-Fraud & Corruption Strategy Dip sampling of data to be added to the ideas log included within the workplan						
<b>Partnerships – Limited Assurance June 2023</b> 4.1 End of Contract Arrangements Commissioning Framework briefing to be scheduled to include new dashboards							

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