

JARAP WORKPLAN								
JARAP Work Programme								
	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	14:00 x 16:00	
	01 August 2024	31 October 2024	05/02/2025 re-arranged to 13/02/2025 via M5 Teams	14 May 2025	27 August 2025	24 November 2025	09 February 2026	01 May 2026
Members' Pre-Meeting 08:15 - 09:00 / 12:15 - 13:00								
Targeted Briefing 09:00 - 10:00 / 13:00 - 14:00								
BRIEFING	Update on HR Tool Kit (ACO Kelly) - Postponed until May 25 - Transformation and Sustainability work (ACO Paul)	OPCC/VRN & Force Partnership Landscape briefing	Transport Strategy (electric/fleet) Agreed on 17/4/24	Update on HR Tool Kit (ACO Kelly) - rearranged from August 2024 meeting	Job Evaluation - Effectiveness 12 months on Agreed on 17/4/24	Counter Fraud Update - Agreed on 1/8/2024		
Public Meeting Commences 10:00 / 14:00								
STANDARD AGENDA ITEMS	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Minutes of the previous meeting and rolling action sheet (OPCC CFO)	Annual Complaints (Force and OPCC) / Anti-Corruption and Fraud report with comparators against the other forces (added 13/5/2025)
	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	Internal Audit Progress report (MAZARS)	
	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	Internal Audit Recommendations and Tracking (DCC)	
	External Audit Progress Update (EY) & (GT)	External Audit Progress Update (EY)	External Audit Progress Update (EY)	External Audit Progress Update (GT)	External Audit Progress Update (EY)	External Audit Progress Update (EY)	External Audit Progress Update (EY)	
	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	Risk Register (DCC)	
	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	Risk Register (OPCC CFO)	
	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	Work Programme (OPCC CFO)	
				Fraud and Corruption (OPCC & DCC)				
OTHER AGENDA ITEMS	Annual Governance Statement (OPCC and Force CFO's)	External Audit - Annual Audit Letter for the Year Ended 31 March 2023 (EY)	Transport Strategy (DCC)- Pre-briefing	Internal Audit Plan (Mazars) 2024-25	Annual Governance Statement (OPCC and Force CFO's)	External Audit - Annual Audit Letter for the Year Ended 31 March 2023 (EY)	Annual Effectiveness Review (OPCC - CFO)	
	Statement of Accounts (OPCC and Force CFO's)	Annual Report of JARAP (Chairman)	Corporate Governance Framework (OPCC CEO) to be moved to a future date	External Audit Plan 2023 - 24 (EY)	Statement of Accounts (OPCC and Force CFO's)	Annual Report of JARAP (Chairman)	JARAP Terms of Reference Annual Review (OPCC - CFO)	
	Force Management Statement and Force Planning Cycle (DCC)			Annual Collaboration Update (DCC)	Force Management Statement and Force Planning Cycle (DCC)		Transport Strategy (DCC)	
	OPCC Risk Action Plan Update			JARAP Terms of Reference Annual Review (OPCC - CFO)- Moved from 13th Feb Meeting	OPCC Risk Action Plan Update		Corporate Governance Framework (OPCC CEO)	
				Annual Effectiveness Review (OPCC - CFO)	2022/23 external Audit Report			
					Update on Progress against the Victim Code of Practice (DCC) (Moved from May 25 Meeting)			
					Force Meetings 2024 (DCC) (Moved from May 25 Meeting)			
IDEAS SECTION								
Areas for internal Audit								
Agenda Items	Membership of JARAP							
	OPCC Risk Register: OPCC040: Wider sustainability of the Violence Reduction Network - Ms Hughes explained it might be useful for next financial year to relook at contract management and commissioning again, to look at progress and transition							
	Med term financial position							
	A member would like details of the mandatory CPD of P.C.s and PCSOs, how much weight is placed on use of force/authority and E&D, H&S etc. Also the % of mandatory training achieved. This will be within the training, learning and development briefing please.							
Briefings	Briefing on the Police and Crime Plan, learn more about the 20k extra officers promised							
	COVID impact							
	Health and Safety – Satisfactory Assurance September 2022							
	4.4 H&S risk assessments							
	Dip sampling of data to be added to the ideas log included within the workplan							
	Counter Fraud – Limited Assurance							
	4.1 Lack of Awareness of the Anti-Fraud & Corruption Strategy							
	Dip sampling of data to be added to the ideas log included within the workplan							
	Partnerships – Limited Assurance June 2023							
	4.1 End of Contract Arrangements Commissioning Framework briefing to be scheduled to include new dashboards							