

OFFICE OF POLICE AND CRIME COMMISSIONER & OFFICE OF THE CHIEF CONSTABLE
JARAP – ROLLING ACTION SHEET



Last updated: 12/08/2025

Meeting Date	Minute No.	Action No.	Action	Person Responsible	Target Date	Update
17.04.24	08/24	19	Mr Jones to link in with Ms Yeadon for business continuity exercises (cyber attacks / fire drills)	Mr Jones	May 2024	01/08/2024 - Mr Jones to contact Ms Yeadon with dates of the business continuity exercises. 18/08/25 - this is in place and the new BC Advisor is regularly inviting JARAP members to attend BC exercises. Suggest closed as this is part of BAU. – PROPOSE CLOSE
31.10.2024	39/24	35	Internal Audit Recommendations and Tracking	Mr Dawkins	Dec 2024	31/10/2024 - Mr Pulford requested an update / briefing for the Panel from the Contract Manager after 6 months in post (Dec 2025) 17/04/2025 – Contract Manager not in place as yet. 14/05/2025 – Update provided in the meeting by Mr Dawkins. An external candidate has been recruited into the post and due to start end of June. 13/08/2025 – New recruit commenced end of June – PROPOSE CLOSE
31.10.2024	42/24	37	OPCC Register Risk	Mrs Knott, Mrs Trewartha, Mr Pulford	Feb 25	31/10/2024 - ACTION: Mr Pulford and Mrs Knott and Mrs Trewartha to review the OPCC Risk register. 28/01/2025 - Meeting to be rearranged. 14/08/2025 – Meeting arranged for 5 th September
31.10.2024	45/24	38	Annual Report of JARAP	Mrs Knott, Mrs Trewartha, Mr Pulford	Jan 2025	31/10/2024 - ACTION: Mr Pulford, Mrs Knott and Mrs Trewartha to meet early next year to discuss this. 14/08/2025 – Meeting arranged for 5th September

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13.02.2025	09/25	40	Mr Jones to provide an update on risk STR0498	Mr Jones	May 2025	<p>The risk owner has confirmed that the contract for Redbox has not expired. The costs are in line with expectations. The company is withdrawing from the market and support for this product is stopping – they have told us they are leaving in 2027 and support essentially becomes a problem when legislation or our need changes. The steps being taken is to ensure a replacement is found and potentially link in with other CMD based work in the control room areas.</p> <p>14/05/2025 - Mr Jones to confirm the correct risk action and provide an update to the panel on STR0498 and STR0482 via email.</p> <p>18/08/25 – this was provided by email and at the last JARAP meeting, where it was proposed to be closed – PROPOSE CLOSE</p>
14.05.2025	11/25	39	Mr Jones to provide an update on PIP2 and where Leicestershire is nationwide with recruitment of PIP2 detectives, with regards to the strategic risk in the same name	Mr Jones	Aug 2024	<p>There is a national dashboard for PIP2.</p> <p>It shows the number of vacant posts, we are at 0%, the worst force is 37% under and best is 46% over so we are in the middle. 10 forces are better than us.</p> <p>For the % of establishment we are showing 45% which is 15/43 so quite good. This means we have most positions filled by someone either PIP or working towards, and in terms of % we are quite good nationally for how many posts we have.</p> <p>The national average is 34.9% PIP2 posts and 4.3% under established. So in both areas we are top 3rd.</p> <p>18/08/25 – target date is incorrect and was August 2025. The above update has been given and propose close – PROPOSE CLOSE</p>

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14.05.2025	16/25	44	Wellbeing thematic data – data analysis to be sent to panel member prior to next meeting	T/DCC Kerr	Aug 2025	
14.05.2025	17/25	45	Ms Knowles to forward the CIPFA paper on changes to the IIA's global internal audit standards.	Ms Knowles	Aug 2025	  Audit_Committee_U Audit-Committee-U pdate_issue_40.pdf pdate-issue-42%20(Cipfa guidance attached – Propose Closed
14.05.2025	22/25	46	T/DCC Kerr to provide an update outside of the meeting on how the force compares to similar forces on the numbers given in the risk update (STR0383)	T/DCC Kerr	Aug 2025	
14.05.2025	23/25	47	Ms Trewartha to share the OPCC People Strategy with the panel when completed at the end of the summer and the risk action plan is updated to reflect the update.	Ms Trewartha	Nov 2025	

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14.05.2025	26/25	48	Mrs Knott make necessary amendments to ToR	Ms Knott	Aug 2025	14/08/2025 - ToR amended and emailed to panel members Propose Close
14.05.2025	28/25	49	Fleet update to be added to workplan	Ms Knott	Aug 2025	Workplan Updates - Propose Close